



**Financial
Information
2023**

#YOUbelong

Unity College Fee Information

Unity College would like to announce the fee structure and present further information for the 2023 school year which was recently approved by the College Board.

We ask that you read the contents thoroughly and if you have any questions please contact **Tamara Pfeiffer, Finance Manager** or **Michael Obst, Business Manager** who will be more than happy to answer any questions.

As we continue the process of streamlining various tiers in the fee structure for the Junior, Middle and Senior school fees, the College Board and Finance Committee have been focussed on maintaining a quality education environment whilst considering the financial challenges felt by members of the Unity Community and have kept any fee increases again, to a minimum.

2023 SCHOOL FEE STRUCTURE

All fees quoted below are per student, per annum. All fees are billed at the beginning of the year, or commencement of enrolment to allow families to plan their repayment program.

YEAR LEVEL	TUITION FEES	COMPOSITE FEE	CONNECTED FOR LEARNING	TOTAL
Reception - Year 2	\$3,100	\$260	\$ -	\$3,360
Year 3 - Year 5	\$3,100	\$315	\$ -	\$3,415
Year 6 - Year 7	\$5,250	\$480	\$200	\$5,930
Year 8 - Year 9	\$5,600	\$480	\$200	\$6,280
Year 10 - Year 12	\$7,100	\$390	\$200	\$7,690



TUITION FEES

Covers the cost of teaching and assessment for students per year level.

COMPOSITE FEES

Covers the cost of various additional items supplied by the College.

COMPOSITE FEE INCLUSIONS (BUT NOT LIMITED TO)	COMPOSITE FEE EXCLUSIONS (BUT NOT LIMITED TO)
Year Level Camps (inter and intrastate)	Outdoor Education Camps & Excursions
Excursions	Laptop damage repairs
Competitions	Lost or damaged resources / facilities
Swimming	Pedal Prix
Knockout Sport	Excess Printing Costs
Material Products	Project Material Products (Year 11-12)
Music Band Program	Music instrumental program (Year 8-12)
Student Accident Insurance	Service trips (eg Central Australia/Indonesia)
Student ID cards	Replacement student ID cards
School Magazine (Synergy)	Ski Trip / Japan Exchange
Student stationery / text books (Junior School only)	Student stationery / text books (Middle/Senior school)
Activity Days	Year 12 formal
Student Awards	Graphics calculator (senior maths)
Mentor Expenses	Additional camp items (eg jumpers, photos)
Guest Speakers / Student Wellbeing Programs	VET and associated courses

CONNECTED FOR LEARNING

To support their learning, all students are provided with a personal device and monitored internet access for use during their time studying at the College.

In the Junior School, a touchscreen tablet is supplied and is always to remain on school grounds.

In the Middle and Senior Schools, a laptop computer is issued and maintained for students by the school. Whilst enrolled at the College, the students can take their laptops home to ensure ongoing access to schoolwork. This also affords the student the opportunity to exercise responsibility and authentically helps them to take control of their learning whilst enriching their schooling experience through the use of technology.

The laptop model issued to students in Years 6 to 12 features touch screen technology which is extremely functional and flexible. However, should screens be broken or damaged, the repairs or replacement screens are expensive. For this reason, the College has sourced accidental damage insurance cover for these devices. The insurance will cover your child's machine for three major breakages per year with the excess charged to the enrolling caregiver/s at \$55.00 per claim.

Unity College reserves the right to pass on costs to caregiver/s for damage, which is deemed to be negligent, malicious and/or excessive. All student laptops are the property of Unity College and should the student cease enrolment at the school, the device is to be returned immediately.

CAMP COSTS

Camps form part of the curriculum and all students are expected to attend. Costs are covered by the Composite Fee. **Year level camps are included in the Composite Fee. There is no refund or deduction for non-attendance at year level camps**

BUS FEES

Please refer to our **2023 Bus Guide** for all information regarding bus runs at Unity College. The booklet is available at the Front Office, SSO or via the College website.

LIBRARY RESOURCES AND STUDENT TEXTS

Unity College reserves the right to pass on costs to caregiver/s for the replacement of library resources and student texts in the event that they are lost or damaged, or the library resource/text returned is other than the one on loan to the student (these are identified by an individual barcode and copy number).

MUSIC TUITION

Please refer to our **2023 Music Information Booklet** for all information regarding the Music program at Unity College. The booklet is available from the Music Department at Unity College or via the College website.

PROJECT MATERIALS / PRODUCTS

Some Project Materials and or Products are included in the Composite Fee. The costs below are based on the standard projects for each year level. If your child chooses a project that uses resources over and above the standard requirements, an additional charge may apply

MATERIAL PRODUCTS

YEAR LEVEL	TOTAL COST
Year 6 Compulsory	Covered by Composite Fee
Year 7 Compulsory	Covered by Composite Fee
Year 8 Compulsory	Covered by Composite Fee
Year 9 Elective	Maximum \$65 covered by Composite Fee
Year 10 Elective	Maximum \$135 covered by Composite Fee
Year 11 Elective	Maximum \$145 covered by Composite Fee
Year 12 Elective	* Individual Costing per project billed to Parent/Caregiver/s

ELECTRONICS / ROBOTICS

YEAR LEVEL	TOTAL COST
Year 9 Elective	Maximum \$85 covered by Composite Fee
Year 10 Elective	Maximum \$135 covered by Composite Fee
Year 11 Elective	* Individual Costing per project billed to Parent/Caregiver/s
Year 12 Elective	* Individual Costing per project billed to Parent/Caregiver/s

**Costing dependent on scope of project undertaken and resources sourced by student at their expense.*

VOLUNTARY BUILDING FUND

In 2007 Unity introduced the Voluntary Building Fund (VBF) to assist in the capital building costs and expansion of the College. We are thankful for the families who support this program with the money being used to support the magnificent facilities that the students are provided.

The VBF amount will be included at the bottom of Tuition Fee accounts

if you have indicated that you wish to make this contribution. We have a recommended figure of \$50 per term per family and we encourage all new families to tick the option on the 'Payment Terms & Financial Agreement' form to make this **tax deductible donation**. Separate receipts (for taxation purposes) will be issued at the time of making payment but for those families paying by installments, a cumulative receipt will be issued at the end of June in the financial year in which the contributions are made.

STUDENT ACCIDENT COVER

Unity College provides Student Accident Cover. This worldwide cover provides for 24 hours/day, 7 days/week cover in respect to any injuries whilst students are engaged in school activities and school related extracurricular activities (including work experience), organised school sporting activities and organised non-school sporting activities. Travel to and from the above mentioned is also included.

Fee Support

We are mindful of the financial challenges that some families do experience in providing a Unity College education for their children.

If you require financial assistance or seek further clarification regarding any of the points raised in this information booklet, please do not hesitate to contact the Finance Manager or Business Manager at Unity College on 8532 0100. Financial assistance application forms are available via email: finance@unitycollege.sa.edu.au or MS/SS SSO for a hard copy.

FINANCIAL ASSISTANCE PACKAGE

A Financial Assistance Package is available each year to families in need. Parents who consider that they cannot meet the full payment of fees are invited to submit an application for assistance. These forms must be witnessed by a Justice of the Peace or Bank Manager. **Information supplied on these forms is strictly confidential.**

Applications MUST be returned to the Business Manager prior to Thursday 8 December 2022. Notification in writing will be forwarded to applicants as soon as practicable after this date.

The Financial Assistance form should be completed by:

- ✦ Parents/Caregivers who believe they may be eligible under School Card criteria in 2023.
- ✦ Parents/Caregivers who are not eligible under School Card criteria but require assistance to meet full payment of fees.

FAMILY CONCESSIONS

For families who have more than one child in Years R - 12 at the college, the following family concessions apply - applicable to tuition fees only. Please refer to page 7 for "Definition of a Family":

YEAR LEVEL	2 ND CHILD	3 RD CHILD	4 TH AND SUBSEQUENT CHILD
Reception - Year 2	\$150	\$ 300	FREE (this refers to 4 or more children attending Unity College at the same time for Tuition Fees only**)
Year 3 - Year 5	\$250	\$ 500	
Year 6 - Year 7	\$350	\$ 700	
Year 8 - Year 9	\$550	\$1000	
Year 10 - Year 12	\$600	\$1100	

***Composite Fee, Connected for Learning and any Extra-Curricular expenses are still payable.*

INDIGENOUS STUDENT REMISSIONS

The College offers remissions to Indigenous students who are in years R-12. Application forms for 2023 will be posted to new families and are **due for return prior to Thursday 8 December 2022.**

STATE GOVERNMENT SCHOOL CARD

Students who are approved for the State Government School Card for 2023 will receive a remission per approved child.

Applications for School Card must be made each year and can be done online (<https://www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme>). Upon request, hard copies of the forms are available from the College or can be emailed.

Credits for eligible applications will not reflect on your account until they have been processed by the School Card Office.

Payment of Fees

The College invoices the annual school fees at the beginning of the year or commencement of enrolment and provides alternatives for payment of fees.

ANNUAL PAYMENT DISCOUNT

If annual fees are paid in full by **28 February 2023**, a 3% discount on tuition fees will be applied. Payments received after this date are not eligible for the discount.

DIRECT DEBIT PAYMENT INSTALMENT PLANS

If paying by instalments, fees are to be paid weekly, fortnightly, monthly or termly by direct debit from your nominated financial institution.

If making monthly or termly instalments by credit card, please refer to "Other Payment Options".

PAYMENT TERMS AND FINANCIAL AGREEMENT

As part of the enrolment acceptance process, families will be required to nominate their preferred payment method on the "Payment Terms and Financial Agreement". This authority will remain in place once signed for subsequent years.

OTHER PAYMENT OPTIONS

Cash, Credit Card and EFTPOS payments can be accepted at the Student Services Office (Middle/Senior campus).

Credit Card payments can also be accepted over the phone.

From 2023, if making monthly or termly school fee payment instalments by credit card, this can be done via our BPAY facility if a prior arrangement is made with the school. Please contact the finance team for more information.

ADDITIONAL CHARGES

Activities or items not included under the Composite Fee such as (but not limited to) VET courses, laptop screen damages and lost library books will be invoiced directly to the parent / caregivers. Payment for these items is required within 30 days of the invoice date.

Payment can be made by direct deposit to the Unity College bank account as mentioned below, cash or EFTPOS at the Student Services Office (SSO) on the Middle/Senior campus. These charges cannot be direct debited from your bank account.

Unity College
BSB: 735 069
A/C: 071 373

Please use your numeric family ID code or surname as a reference of your electronic transfer to ensure the payment is identified to your account.

Please contact the Finance Team if you would like to arrange a repayment plan for additional charges incurred.

DEFAULT OF PAYMENTS LODGED AS DIRECT DEBIT

Payments for fees are due as per your nominated payment plan. If payment of your Direct Debit is dishonoured by your bank, please contact Unity College to discuss when the catch up payment will be made. In the event no communication is received after a direct debit is dishonoured, the Finance Team collectively decide to proceed to the next level of debt recovery.

In addition, a \$20 fee penalty will be charged to your account for a dishonoured Direct Debit.

FINANCIAL HARDSHIP

If you are experiencing financial hardship, please contact **Tamara Pfeiffer** or **Michael Obst**, so we can assist you where ever possible.

If parents/carers have a poor history of payment, College Board reserves the right to require such families to enter into a contract of payment in advance as a condition of continuing enrolment. In the case of continued non-payment of fees and disregard to notices regarding this, the college has a policy to place these cases in the hands of their debt collector or solicitor. It should be noted that any costs incurred in the recovery of a debt will become the responsibility of the debtor and added to the account.

Additional Information

PART TIME STUDIES

There may be some reduction to tuition fees for part time students, students undertaking Open Access studies, VET courses, specialist schools or neighbouring school courses, school based traineeships and school based apprenticeships.

If your child is undertaking any of the above please check with the Finance Team to determine if a fee discount applies and/or the additional course costs are applicable.

STUDENT WITHDRAWAL

The Unity College enrolment policy states:

“Parents will give the college One Terms notice in writing that their child/ren will not be continuing their enrolment. For students who leave the college without the required notice, one terms fees (excluding any family/fee discounts and remissions) will be deemed to be due and payable.”

A full copy of the Enrolment Policy is available on the College website, or please contact us to request a copy.

DEFINITION OF A FAMILY

Given the legal implications that can occur in split family scenarios, schools are advised that unless court or custody orders are in place, to treat a family as those living under one roof and those that are financially responsible for the children. Should your family situation change, no adjustments or changes can be made to your existing Fee/Other Charges account until the existing debt is cleared, and both parties consent in writing to enable the change of financial responsibility.

Contacts

Parents / Caregivers who would like further information are encouraged to contact the Finance Administration Team for assistance.

	EMAIL	PHONE
Finance General	finance@unitycollege.sa.edu.au	8532 0100
Finance Manager, Tamara Pfeiffer	tpfeiffer@unitycollege.sa.edu.au	8532 0100
Business Manager, Michael Obst	mobst@unitycollege.sa.edu.au	8532 0100

FORMS AND DUE DATES

Financial Assistance Application	due Thursday 8 December 2022
Indigenous Student Remissions Application	due Thursday 8 December 2022

Education is the most powerful weapon which
YOU can use to change the world. Nelson Mandela

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